PROBUS CLUB OF VANCOUVER

MINUTES OF MANAGEMENT COMMITTEE MEETING HELD DECEMBER 5, 2017 AT 10:30 A.M. AT THE SHAUGHNESSY GOLF & COUNTRY CLUB

ATTENDEES: Hugh Lindsay – Chair, Rich Carson, Ray Greenwood, Peter Hamilton, Brian Maunder, Peter Scott, Tim Sehmer, Roy Williams, Jack Zaleski

REGRETS: Hugh Chaun, Doug Cucheron, Doug Jones

GUESTS: John Madden (representing Hugh Chaun, chair of the Speakers Committee)
Dean Winram (representing Doug Cucheron, Treasurer)

1. President Hugh Lindsay welcomed all and called the meeting to order at 10:30 a.m. Tim Sehmer acted as secretary.

2. A quorum of members being present, the president declared the meeting properly constituted for the transaction of business. All committee chairs were present in person or through a representative. The agenda circulated by the president on November 27 was approved.

3. A motion to accept the minutes of the October 3 meeting was passed unanimously.

4. There was no business arising from the last meeting.

5. As John Madden had another commitment, the Speakers Committee item was moved up on the agenda. John reported that the following speakers have been lined up for the new year:

Date	Speaker
January	Ron Burnett, Pres & Vice Chancellor, Emily Carr University
February	Bob Ross, speaking on North Korea
March	Kevin Diamond, CEO of TransLink
April	Prof. Paul Evans, UBC, speaking on "China and the World"

Other possible speakers for later in the year are Kim Campbell, Dr. Nazira Chatur (to speak about the Ismaili community), Ty Speer (Pres & CEO of Tourism Vancouver), Dr. Andrew Seal (to speak on arts and humanities in medicine) and Dr. Richard Glickman (to speak on biotech in B.C.). Ray Greenwood suggested the committee consider a speaker on the topic of the burgeoning cannabis industry.

Hugh reminded the meeting that (due to facility booking considerations) an early decision was needed on whether or not to make the October meeting a "Presidents' Lunch" as in prior years. After discussion, it was agreed that the October meeting would be a Presidents' Lunch at the Arbutus Club, and would be open to "members, wives and guests".

6. Tim Sehmer reported that the Society's 2017 annual report has not yet been filed. He will arrange for the filing. It was pointed out that the Society will need to be transitioned under the new B.C. Societies Act prior to November 28, 2018. Tim will look into the transitioning requirements. Tim also noted that the Society's bylaws (sec 11(c)) call for the Directors to review the bylaws every three years, with a view to putting any proposed amendments to the members at an AGM. The last bylaw review was done in 2014. Hugh Lindsay suggested that, since there's no allowance for the xternal counsel legal costs of a bylaw amendment in the current year's budget, the implementation of any proposed changes be deferred until after the Society's July 31, 2018 year end. The review process can commence before that date – it was suggested that Tim obtain assistance in the review from Brian Wasson, Carl Jonsson and Bill Randall, who were appointed as the Society's counsel by the members at the last AGM.

7. Dean Winram noted that Doug Cucheron had circulated prior to the meeting a year-to-date financial report for the period ending November, 2017. Hugh Lindsay noted that membership renewal rate at 93% is comparable with prior years, and also noted that facility rental expense will be over budget because the planetarium is increasing its monthly facility fee (see item 12 below). Jack Zaleski indicated that while the number of members whose annual membership fee remains unpaid has been whittled down from 32 to 8, it has taken three rounds of reminder emails so far. Jack will send reminder emails advising delinquent members that if payment isn't received by year-end, they will be removed from the membership, and will follow up with telephone calls.

8. Prior to the meeting Brian Maunder had circulated the notes of a November 8 meeting he had with Hugh Lindsay, Doug Cucheron, Doug Jones, and Jack Zaleski at which strategic planning issues were discussed. The Strategic Planning Committee is seeking this committee's input in the planning process. A special meeting for this purpose is scheduled for January 16, 2018.

9. Peter Hamilton reported that Dave Muller (who has stepped down) and Brian Maunder (elected VP and a Director) have left the Membership Committee, leaving 7 members, which Peter considers to be an adequate number. "Introducers" and "head counters" have been arranged for all of next year's meetings. Peter has been extending invitations of membership to persons who have attended meetings as guests, with the result that the waiting list for membership is now up to 16 people. It was agreed that in order to facilitate things for new members, the "head counter" will sit at a new members' desk at each meeting, to accept fees and bios from new members. Jack Zaleski will provide a sign for this purpose.

10. Rich Carson reported that the Activities Committee has arranged the following activities for the coming year:

Confirmed:	April 30	VSO concert – violin concerto and Schubert symphony (arranged jointly with Women's Probus Vancouver)
Proposed:	March	Visit to Ballard Power's fuel cell plant

May 30 Bus excursion to Audain Gallery (at Whistler) and Squamish Cultural Centre

11. Peter Scott noted that the Newsletter Committee had nothing to report.

12. Ray Greenwood of the Member Services Committee noted that the City was seeking an increase in the monthly facility fee for the planetarium auditorium from $665 to $870, and advised that this increase still reflects a $240 per month discount. Acceptance of the rent increase and execution of the required documentation was approved.

13. Jack Zaleski reported that Peter Brock (who is experienced in our website's software, WordPress) has joined the Website Committee.

14. Roy Williams reported that Ted Horsey has agreed to be Roy's back-up as Historian/Archivist.

15. Jack Zaleski (on behalf of Doug Jones) noted that the Nominating Committee had nothing to report.

16. Hugh Lindsay raised the following new business:

    a. Probus month – last year we spent $2500 on "Probus month" to acknowledge the 20th anniversary of our club and the 30th anniversary of Probus Canada. After discussion, it was determined that no similar expense was warranted this year. Peter Scott will work with Jack Zaleski to produce a "Probus Club of Vancouver" slide that can be on the screen during our meetings before and after the speaker's slides. The new slide could also acknowledge our membership in Probus Canada;

    b. Probus license plates – after discussion, it was decided that there was unlikely to be sufficient take-up by our members to justify the administrative time and expense of making Probus Canada license plate holders available to our members;

    c. Probus regional meeting – after discussion, it was agreed that we would offer to assist in the organization and implementation of a regional meeting of management delegates from B.C. District 2 Probus clubs, subject to further management committee approval.

    Tim Sehmer reported that the indemnity agreement currently in use by the Society needs to be updated in order to comply with the requirements of the new Societies Act. Direction from the committee is required. This item will be put on the agenda for a future meeting.

The meeting ended at 12:15 p.m. and was followed by a no-host lunch. Doug Lambert joined us as our guest for the lunch.

The next regular management committee meeting will be held on Tuesday, February 6, 2018 at the Shaughnessy Golf and Country Club