

PROBUS CLUB OF VANCOUVER

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS HELD AT 10:30 A.M. ON DECEMBER 4, 2018 AT  
THE SHAUGHNESSY GOLF & COUNTRY CLUB

ATTENDEES: Peter Scott – Chair, Peter Brock, Hugh Chaun, Doug Cucheron, Raymond Greenwood,  
Peter Hamilton, Bill Hooker, Hugh Lindsay, Tim Sehmer (late), Roy Williams, Jack Zaleski

REGRETS: David Pulfrey

1. President Peter Scott called the meeting to order at 10:30 a.m. and welcomed all. Jack Zaleski acted as secretary until Tim Sehmer arrived and assumed that role at 11:10. The agenda circulated by the president on November 28 was approved.
2. A quorum of the board being present, the president declared the meeting properly constituted for the transaction of business. The president noted that all the committee chairs were present in person or through a representative (the president acting as representative of the Newsletter Committee in David Pulfrey's absence).
3. The president reviewed the schedule of board meetings for the coming year and noted that the June 4 meeting will be brought forward a week to May 28 to avoid a conflict with an activity planned for June 4 (see paragraph 9 below), and that the venue for the October 1 and December 3 would be as determined by Hugh Chaun as 2019/2020 president.
4. Minutes of Last Meeting: The minutes of the October 2, 2018 board meeting were approved.
5. Business arising from the October 2, 2018 management committee meeting: We have ordered 90 license plate frames. The president will promote these frames at future meetings and in the newsletter.
6. Treasurer's Report: Doug Cucheron reviewed the November 2018 financial report that he'd circulated to the board by email prior to the meeting. Twenty members haven't paid their dues yet. Board members will follow up with those members with whom they have a personal relationship. The list of members who haven't paid will be reviewed again at our next board meeting.
7. Speakers' Committee: Bill Hooker advised that all Speakers have been confirmed thru May 2019. Nov is good as well.
8. Membership Committee: Peter Hamilton reported that membership is at 381 active, 3 inactive and 5 applicants (to be reduced to 2 at next week's meeting). The Board decided to offer free attendance to guests for 3 months in the new year to encourage new applicants. At next week's

meeting, Peter Hamilton will advise the membership of the current status and encourage members to bring more guests.

9. Activities Committee: Jack Zaleski reported that the October 9 President's lunch had 98 persons (including 15 past presidents) in attendance. The Arbutus Club venue continues to work well, but next year the lunch will start at 11:30 rather than noon.

The VSO event ("Tribute to Benny Goodman") scheduled for January 11, 2019 is well subscribed, but not many have yet signed up for the event ("Tragic Love: Wagner and Prokofiev") on May 11, 2019.

Other planned activities include a visit to Emily Carr University scheduled for April 30, an Atkins walk scheduled for May 21, and a bus trip to Mission to visit the Staves Fall dam and the Benedictine monastery is scheduled for June 4. Other potential activities are a visit to the Vancouver Art Gallery in August to view parts of its permanent collection not on display, and a possible visit to the Purdy's chocolate plant in December. A harbour cruise was considered, but there already seem to be enough activities for 2019. Another possibility is a tour of the First Nations artwork at YVR.

Jack indicated that if any of the upcoming activities are undersubscribed, they'll be opened up first to members' spouses/partners, and if still under-subscribed, to members of other PROBUS clubs.

Jack advised there are seven members of the Activities Committee. Traditionally, committee chairs have selected and recruited members to their respective committees, without any board input or approval. After discussion it was agreed that, as a matter of good governance, the board (being responsible for the overall management of our society) should at the very least be aware of the names of the members of each of our different committees. Each committee chair will be asked to advise the president and secretary as to the membership of their committees, and as to any changes to such membership throughout the year.

10. Newsletter Committee: Peter Scott advised that he will be looking after the newsletter while David Pulfrey is dealing with a family health issue.
11. Member Services Committee: Raymond Greenwood will look into having the City of Vancouver declare a "PROBUS Day" again in 2019.
12. Website & Database Committee: Peter Brock advised that he'd received a \$345 invoice from our current webhost, and recommended that we switch to FastComet, a larger service provider (and therefore with better security), with faster (solid state) drives and automatic back-ups, at an annual cost of \$48. This recommendation was approved by the board.

In our last meeting Peter had pointed out that the keys to a robust website are a reliable server and reliable software. Peter advised that he will discuss changes to our software at the next

meeting. In addition, Peter and Jack Zaleski will meet for training on the use of the member database in January.

13. Historian: Roy Williams had nothing to report.
14. New Business: Peter Scott advised that there's a vacancy on the PROBUS Canada board which needs to be filled from our district. Only past presidents of a PROBUS club are eligible for nomination, and the deadline for nominations is January 9. Peter will canvass our past presidents to determine if any of them are interested in having their name put forward for this position.
15. Nominating Committee: Hugh Lindsay, who as past president chairs this committee, advised that he will convene a committee meeting in February to discuss prospective officers and other board members for the 2019/20 year. Candidates for these positions are traditionally selected from members of committees. Prior to that meeting he will be consulting with Hugh Chaun, whose responsibilities as vice president include confirming that each committee chair has appointed a vice chair to ensure continuity. Hugh Lindsay asked that current committee chairs consider: (a) whether they wish to continue in their present role or take on other board responsibilities and, specifically whether they are interested in serving as president; and (b) whether other members of their committee might take on the role as chair or other board responsibilities.

The meeting ended at 11:40 a.m. and was followed by a no-host lunch.

The next regular meeting of the board will be held at 9:30 a.m. on Tuesday, February 5, 2019 at Shaughnessy Golf & Country Club.