

Minutes of Board of Directors' Meeting

Probus Club of Vancouver

Tuesday, November 22, 2022 9:30 to 11:30

Granville Room, Vancouver Lawn and Tennis Club, Vancouver, BC

Attending: Peter Scott (Chairman), Tony Zoobkoff (Secretary), Alain Boisset, Peter Brock, Ian Davidson, Richard Earthy, Raymond Greenwood, Bill Hooker, John Kay, Hugh Lindsay and Tim Sehmer, **Regrets:** David Pulfrey and Jack Zaleski.

Welcome and Call to order

Scott confirmed that a quorum was present and that materials for today's meeting had been sent out in draft on November 16, 2022.

Scott called meeting to order at 9:30 am.

Minutes from October 4, 2022 Meeting

Scott noted that minutes of the last meeting were posted on the website and were distributed prior to this meeting. As there were no amendments proposed prior to or at this meeting, the Minutes were approved.

Business Arising from the October 4, 2022 Board Minutes

A list of unpaid members (referenced at the last meeting) is in progress. Kay will amalgamate his and Zaleski's lists coordinate his list and Brock, as chair of the Membership Committee, will become the point person for distribution of the Board.

Action item: Kay to provide an amalgamated list of unpaid members to Brock and Brock to provide a list of unpaid members to the Board and coordinated calls to unpaid members

Zaleski prepared the HonkMobile video which has been circulated to members.

Zoobkoff prepared draft AGM Minutes, reviewed them with Rich Carson. and the approved Minutes have been posted to the website.

Boisset confirmed that the website has been updated for materials provided to him. Brock indicated that he is looking at updating the website itself to make it

more interesting for new members. This will entail updating the software which he will review with Boisset what other improvements should be made.

Action items: Brock to consider changes to enhance the appearance and functionality of the website.

Secretary's Report

Nothing to report.

Treasurer's Report

Kay reported that the lack of membership renewals continues to be a concern with there being \$5,000 less in member renewals than the previous year.

The Presidents' Lunch cost \$500 more than the \$1,000 budgetted, owing to the reduction in fees charged for the event in order to encourage attendance. Justification for the reduction can be found in the fact that when we meet away from the Planetarium we do not incur Planetarium rental and some other additional costs are offset by costs that we incur at The Arbutus Club

The Planetarium rental is \$1,400 per month and 8 meetings remain. A new contract is expected from the Planetarium for the following year.

Greenwood noted that the costs incurred to run the program appeared to be approximately \$25 per member who attend meetings (approximately \$2,000 per meeting after rent, Speaker costs and coffee)

Kay confirmed that \$20,000 of the cash reserve had now been invested in a GIC, maturing in November 2023, earning interest at 4.4%, which would be reduced to 2.5% if we cashed it before maturity.

Kay's current forecast is for cash position in the bank account to be approximately \$5,000 at the end of the fiscal year, together with the additional \$20,000 invested in the GIC.

Speakers Committee

a) Hooker reported speaking with speakers who might talk on "The Wonder of Birds" but they were insisting on having the talk as a Zoom meeting. After discussion with was decided to pass on their talk as Probus previously decided not to hold Zoom meetings for the balance of the calendar year.

Discussion ensued as to collapsing Zoom. The previous decision to hold physical meetings for the balance of 2022 and then assess the status of Zoom meetings in the new year was affirmed. Zaleski will be back and can advise on the things necessary to be done to collapse Zoom commitments. Zoom currently costs \$260 per month, which is offset somewhat by revenue from a few sublicensees.

Action items: Zaleski to advise on issues re collapsing Zoom.

b) Hooker to explore if Doctors Without Borders could make a presentation at the February meeting on events in the Ukraine as that would be quite topical.

Action items: Hooker to speak with Doctors Without Borders.

Otherwise, speakers have been booked through May.

Membership Committee and Database

In discussion earlier on the unpaid member issue, Kay noted that he and Zaleski have membership lists that are at variance. A list from last year indicated that there were 305 paid members but there have been a number of members who have not paid their current dues and we have added 12 new members. The result suggests that we have between 260 and 280 members. Three new members will be introduced at the next meeting.

The committee is in the early stages of developing a strategic plan to attract new members. Discussion ensued on the general Probus strategic plan.

Action item: the Membership Committee will continue work on developing a strategic plan to identify and encourage new members. Early will organize a review of the existing Probus strategic plan.

Activities Committee

Scott reported that the Presidents' Lunch was a success. The speaker was good and the event was well attended. There were some logistical issues but those will be addressed for next year's event.

Newsletter Committee

Scott indicated that with Pulfrey's support, he will lead production of the Newsletter

Member Services Committee

Outside of item (a) under New Business there is nothing to report.

Historian and Archivist

Lindsay indicated he is preparing his annual history update and will circulate a report when completed.

New Business

a) **Extending coffee and Timbits time.** Greenwood confirmed that coffee and timbits time has been extended to 9:00 am to enable more social time before meetings. With the added ½ hour he will consider whether we will need to provide more timbits. Our cost of timbits is 17 cents each. As Christmas cookies have cost \$2.00 each we are dispensing with cookies this year.

b) **Incentive to attend in person.** Scott indicated that the next newsletter will announce that over the next 4 meetings members attending the meeting will be place in a free draw for one set of 4 whisky glasses enscribed with the Probus logo

c) **Female guests.** The speaker at the next meeting is female and has indicated she would like an assistant, also female, to attend in support of her presentation. As copied in the Notice of this meeting, the Policy Manual has provisions related to female guests. After considerable discussion it was decided that female speakers and their attendants, female or otherwise, though invited to speak and attend are not considered guests as the term is used in Probus materials. As used, the term implies a person being invited to attend a meeting by a member with a view to that person joining Probus.

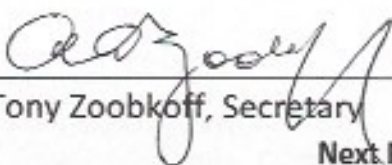
Other Business

There was no other business

Termination of Meeting

Scott terminated the meeting at 11:30 am.

These Minutes have been reviewed by the Chairman prior to signing.



Tony Zoobkoff, Secretary

Next Meetings: Tuesdays : February7, April 4, June 6 and August 1, 2023.